



STELLA MARIS COLLEGE
(AUTONOMOUS), CHENNAI, INDIA

PROSPECTUS | 2022 - 2023

SMC[★]**75**
since 1947

RULES FOR RESIDENT STUDENTS

Stella Maris College Hostel are run on the Christian principles of love, discipline, honor and service. The rules and regulations are planned to help young women to become **mature** and **responsible citizens**, able to use freedom wisely and at the same time practice **self- discipline**

Management of the Hostel

1. The Hostel is under the direct control of the Principal and the immediate management of the Warden.
2. Admission to the Hostel for each year will depend on the decision of the management.
3. Any student wishing to leave the hostel during the year must produce an official letter from her parents.

Hostel fees for the term during which she leaves will not be refunded.

4. The management reserves the right to terminate the period of residence for reasons of a serious nature.
5. Rooms allotted are liable to be changed at anytime at the discretion of the Warden.
6. The following fees must be paid on admission to the Hostel.

HOSTEL ESTABLISHMENT FEES PER MONTH

(Hostel fees and mess fees must be paid in two installments)

Hostel	Type	Application Fee	Caution Deposit	Admission Fee	Establishment Fee	Electricity and Water	Hostel Amenities	Hostel Service Charge
Snehalaya	-	300	10000	500	6000	3000	1000	500
Nava Nirmana	-	300	5000	500	2000	1250	750	500
Our Lady's	Single	300	5000	500	1500	1250	750	500
	Combined	300	5000	500	1000	1250	750	500
St. Joseph's	Single	300	5000	500	1500	1250	750	500
	Combined	300	5000	500	1000	1250	750	500
Klemens	I	300	5000	500	2500	1250	750	500
	II	300	5000	500	2000	1250	750	500
	III	300	5000	500	1500	1250	750	500
Assisi	-	300	5000	500	2000	1250	750	500

When the applicant fails to pay the hostel fees on the appointed day before the reopening, she forfeits her admission automatically.

7. **No reduction** will be made in the residential charges for any absence.
8. Students are expected to bring their own requirements for their room.

MESS

1. The hostel provides both vegetarian and non- vegetarian meals. The Mess fee is Rs. 14,000/-per semester.
2. Milk and eggs will be served at extra cost.
3. Reduction will not be made in the mess charges for any short absence (less than 10 days). The dining room will remain closed outside meal timings.

DISCIPLINE

1. Any student who is unable to attend class due to ill health or for any other reason must **obtain written permission** from the Warden.
2. Visitors are not allowed to enter the hostel except with the permission of the Warden. Day scholars are not allowed into the hostel.
3. Students must **return** to the Hostel on the **appointed day** after the term holidays.
4. Damage done to any Hostel property or articles shall be paid for, by the student.
5. Students are advised not to keep large amounts of money or valuables in their rooms and should keep their belongings secure. The Warden **will not be responsible** for any loss incurred by the students.

6. Students are strictly forbidden to take lifts from strangers, even when in a group.
7. Students should follow the College dress code on campus from 7.00 a.m. to 6:00 p.m.

Any electronic/electric gadget is prohibited.

ANTI - RAGGING

In accordance with UGC norms, ragging in any form is strictly forbidden. Any student found guilty of ragging in the Hostel will face cancellation of admission / suspension from the College / Hostel, and a fine of Rs.25,000/-. For help, in case you are ragged, kindly contact any one of the following number 9840429175.

GENERAL OUTINGS

Sunday: 11.00 a.m. to 5.00 p.m.

Special gate passes should be obtained for NSS, fieldwork, project work and other urgent business with the bank, passport office, etc. Late passes will be issued only for very special reasons. Each student must personally sign in the register maintained for this purpose before leaving the Hostel and immediately on return.

Violation of this rule will entail forfeiture of this privilege.

Students may take a weekend once a month, authorized by the parent and with the approval of the Warden.

Visiting hours for parents and guardians: 12 noon
to 6 p.m. on Saturdays.

11 a.m. to 6 p.m. on Sundays.

Outside these hours, students will not be allowed to meet visitors except under exceptional circumstances, with the permission of the Warden.
